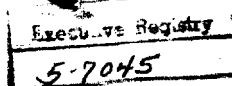


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JUN 22 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Report of the Inspector General dated 21 April 1954,  
on the Office of Training

The following comments are offered with respect to the indicated recommendations contained in the subject report:

Recommendation No. 1. We agree that the T/O should be cut to the ceiling. The survey now being conducted by the Management Staff will accomplish this.

Recommendation No. 2. We agree with the basic objective of this recommendation, i.e., reduction in the number of staffs and divisions reporting to the Director of Training. We do not agree with proposals for specific transfers of responsibility such as the OTR Library to the Plans and Research Staff nor do we agree with the proposal to create a Support Training Division to be composed of management training, junior officer training, etc.

The attached Management Staff interim report, which has the concurrence of the Director of Training, provides for three staff elements, namely, Plans and Research, Assessment and Evaluation, and Administration and Support. At the operating level we provide for four major elements. These are Basic Training, Intelligence Training, Operations Training, and Area and Language Training.

This we feel accomplishes the primary objectives of the Inspector General with respect to his recommendations on organization of the Office of Training.

Recommendation No. 3. This has to do with grades and proposes that the Director of Training be designated Assistant Director for Training in order to be in consonance with other similar major elements. We agree that organizationally the Office of Training should be, and is, on the same level as the Offices of Personnel and Communications. However, we believe that the head of the Office can operate equally well under either title. The present title is well known and the Director of Training has expressed to us a desire to continue operating under that title.

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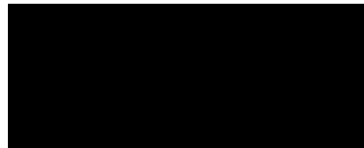
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Recommendations 5, 6, and 7. We are not as yet prepared to comment on the proposal to establish a committee to review all Agency training not currently under the supervision of OTR. This problem will be covered by a later phase of the survey now being conducted by the Management Staff.

Recommendation No. 9. We do not agree that OTR should be responsible for the coordination of the preparation of all manuals on doctrine. We believe that the responsibility for the preparation and coordination of such manuals must be with the element having responsibility for the accomplishment of the function covered by the manual where there is such an element. However, we believe that OTR should have the responsibility for collaborating with such staffs and operating elements in the preparation of manuals on doctrine.

Where there is a training need for a manual on doctrine on a subject that is not the specific responsibility of an Agency organizational element, we believe that consideration should be given to the assignment of that responsibility to the Office of Training. This problem will also be covered by a later phase of our survey, at which time definite recommendations will be made.

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Chief, Management Staff

Enclosure

MS Interim Report

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MEMORANDUM FOR: THE DIRECTOR

In accordance with your request, forwarded herewith are the comments of the Chief, Management Staff in connection with the report (dated 21 April 1954) submitted by the Inspector General on the Office of Training.

I concur in these comments with one exception, i.e., in the accompanying staff study addressed to the Director of Training, paragraph 6.b. recommends that the orientation and briefing activity be transferred to the staff of the Deputy Director. This is shown. I do not concur that it should be attached to the Office of the Deputy Director and recommend that it remain with the Office of Training.

L. K. WHITE  
Deputy Director  
(Administration)

30 June 1954  
(DATE)

FORM NO. 10.101 JAN 1952

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